## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System
(PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 24-1091-NP-SVP

Date: 3 Sep 2024

Company Name:	
Company Address:	
Contact Person:	
Contact No.:	
PhilGEPS Reg. No.:	
Company TIN:	
Email Address:	

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Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	<b>Total Cost</b>
			SUPPLY AND DELIVERY OF:	provided)		
	1	UNIT	LAPTOP			
			Specifications Processor: Intel Core™ i5-1235U Processor 1.3 GHz (12M Cache, up to 4.4 GHz, 10 cores) Display: 14" WUXGA (1920 x 1200) 16:10 aspect ratio, IPS, 60Hz Memory: 8GB DDR4 on board, 8GB DDR4 SO-DIMM (Upgradable) Storage: 512GB M.2 NVMe™ PCle® 3.0 SSD Graphics: AMD Radeon™ Graphics FingerPrint: Enabled I/O ports 1x USB 3.2 Gen 1 Type-A 1x USB 3.2 Gen 1 Type-C 2x USB 2.0 Type-A 1x HDMI 1.4 1x 3.5mm Combo Audio Jack 1x DC-in Voice control: with Cortana voice-recognition support Operating System: Windows 11 Home Office Home and Student 2021 included Keyboard type: Chiclet Keyboard Wireless: Wi-Fi 6 (802.11ax) (Dual band) 2*2 + Bluetooth® 5.3 Wireless Card (*Bluetooth® version may change with OS version different.) Operating System: Windows 11 professional			
	1	UNIT	3 in 1 PRINTER (print, scan & photocopy)			
			********NOTHING FOLLOWS*****			

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			Approved Budget for the Contract			
			(ABC): PhP 67,999.00			
PURPO	SE:	ASD-PROCU	JREMENT SECTION-FOR THE USE OF PROCUREMI	ENT SECTION		
PR No.						

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O
means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA	
Procurement Officer	Supplier
	Signature over Printed Name

Company Name:			<b>RFQ No.</b> 24-1091-NP-SVP	
Company Address:			<b>Date:</b> 03-Sep-24	
Contact Person:			_	
Contact No. :			_	
Philgeps Reg. No. : Company TIN:			_	
			_	
Email Address:			_	
Sir/Madam:				
			icable taxes, and other incidental expenses for the goods listed in <b>A</b> us with descriptive brochures, catalogues, literatures and/or sample	
If you are the exclusive manufactorification to this effect.	cturer, distributor or age	nt in the Philippines for the g	oods listed in <b>Annex A</b> please attach in your quotation a duly notar	ized
As a condition for award, you	will be required to sub	omit the following documen	tary requirements:	
* Accomplished Quot	tation (for goods or infr	ra)/Proposal (for consulting		
* Mayor's Permit	. 0		* Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k	
* PhilGEPS Registrat	tion No.		*Notarized Omnibus Sworn Statement for contracts with an amounting to above Php. 50,000.00	ın ABC
* PCAB license (for in			amounting to above 1 hpt cosposition	
Note:Submission of PhilGEPS	Platinum Certificate of R	Registration and Membership	is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.	
	nen, Cagayan de Oro Cit	y or email it to bac <u>.fo10@ds</u>	ocuments to DSWD – Procurement Unit, DSWD Field Office 10, wd.gov.ph not later than 5:00 PM on September 9, 2024. Quotation	ons
submitted to different email add	iress as stated above shar	That be considered for evalua-		
			Very Truly Yours,	
			ARNEL V. RADAZA DSWD 10 Procurement Office	er
Terms and Conditions:				
1. Award shall be made on per:	☑ Item Basis	☐ Total Quoted Price	☐ Lot Basis	
2. Quotation validity shall be:	6 Months			
3. Goods/Services shall be delivered/conducted within	15-30 working days up	oon receipt of PO		
4. Place of Delivery	DSWD Field Office 10	<u> </u>		
5. Terms of Payment:	15-30 days after the in	-		
Payment through <b>LDDAP-ADA</b> (			to Debit Account)	
Account Name		able recounts I ayable-ravice	Account Number:	
Bank Nam	<u></u> -			
*Note: Non Land Bank of the l	Philippines accounts shall	be charged a service fee.		
one-tenth of one percent (0.001) o the amount of the contract, the Pr	f the cost of the unperform	ned portion for every day of del	ified above, the amount of the liquidated damages shall be at least equal ay. Once the cumulative amount of liquidated damages reaches ten (10) hout prejudice to other courses of action and remedies available under t	%) of
circumstances. 7. For goods, places indicate broad	model and country of orig	:		
<ol> <li>For goods, please indicate brand</li> <li>In case of discrepancy between t</li> </ol>				
9. Please indicate Warranty	and cour cour cour	e cost simil providir		
10. In case of a tie, the contract sha	all be awarded to the suppli	er or service provider who first	submitted its quotation.	
11. NOTE: "Prospective supplier n www.philgeps.gov.ph and register	•	ilippine Government Electronic	Procurement System (PhilGEPS). You may visit the PhilGEPS website at	t
ARNEL V. RADAZA			Complian	
Procurement Officer			<b>Supplier</b> Signature over Printed Name	

## Republic of the Philippines Department of Social Welfare and Development Field Office No. 10 Cagayan de Oro City

## PROOF OF RECEIPT

**Quotation No:** 24-1091-NP-SVP

Items: LAPTOP

**Purpose:** ASD-PROCUREMENT SECTION-FOR THE USE OF PROCUREMENT SECTION

Company Name	Representative	Position / Designation	Date	Signature

Canvasser	